

**COMMITTEE FOR INTERNATIONAL COOPERATION
IN NATIONAL RESEARCH IN DEMOGRAPHY (CICRED)**

STATUTES
(updated after the revision of 1999)

I - AIMS AND COMPOSITION

ARTICLE 1 : Denomination

Those adhering to the present Statutes form an association named, in French, *Comité International de Coopération dans les Recherches Nationales en Démographie (CICRED)*, and, in English, *Committee for International Cooperation in National Research in Demography*.

This association is governed by the laws of the host country ; at the time of the adoption of these Statutes according to the French laws and the subsequent texts.

It is known hereafter as "the Committee".

ARTICLE 2 : Object

The *Committee for International Cooperation in National Research in Demography* aims to facilitate cooperation among national centers in demographic research and to encourage the promotion of new researchs, in conformity with the recommendation made by the Expert Group which met in Lyons from 3rd to 11th June, 1971, at the initiative of the Population Division of the United Nations Secretariat.

ARTICLE 3 : Headquarters

The Committee's headquarters will be within the premises allocated by the host centre.

The host centre chosen by the first General Assembly is the French National Institute for Population Studies (INED), 27 rue du Commandeur, 75675 Paris Cedex 14 (France).

The host centre being transferred to 133 Bd Davout, 75980 Paris Cedex 20, the Committee's headquarters is transferred to the same address.

ARTICLE 4 : Composition

Member Centres

The following can be chosen as member centres : an institute, a centre or a unit engaged in the study, research or training in demographic and related topics.

To become a member of CICRED request for membership must be approved by the Council.

Centres have to pay an annual membership subscription, the amount to be decided by the Council.

ARTICLE 5 : Cessation of membership status

Committee membership can be ceased through :

a) Cessation of operation ;

b) Resignation ;

c) Removal from membership by the Council for failure to meet the membership obligations, the member dismissed having the right to appeal to the General Assembly.

II - ADMINISTRATION, MANAGEMENT AND SCIENTIFIC AFFAIRS

ARTICLE 6 : The Council

The role of the Council

The Council decides on matters regarding the administration of the Committee and on its scientific orientations, activities and policies.

The Committee's affairs are administered by a Council of 11 members. The Council approves all Executive Director's operations.

Composition of the Council

- 1 - Chairperson ;
- 2 - Seven Council members shall be elected by the General Assembly for a period of 4 years, with consideration given to ensure the regional representations and diversity of the Centres ;
- 3 - Three ex-officio members representing the following organizations :
 - . the Population Division of the United Nations ;
 - . the United Nations Fund for Population ;
 - . the International Union for the Scientific Study of Population.

The Election of the Centres

In view of the election of the Council, a Nominating Committee is formed in the 12 months preceding the end of the current Council's term of office.

This Nominating Committee is composed of three elected CICRED member Centres.

No member Centre of the Council in office may be a candidate to the Nominating Committee.

The election of the Nominating Committee is carried out by postal ballot. The votes are counted under the responsibility of a representative from IUSSP.

The Nominating Committee meets four months before the end of the current Council's term of office.

The Nominating Committee elects its Chairperson.

Any Centre wishing to submit its candidature to the Council must be supported by three other member Centres.

The Centres belonging to the Nominating Committee cannot be candidates to the Council.

From the examination of the candidatures for the election of the Council, the Nominating Committee establishes a list of 10 Centres which it proposes for election by the member Centres. For the drawing-up of this list, the Nominating Committee may consult the Chairperson of the Council and the Executive Director.

The list is presented to all CICRED member Centres by way of a circular letter signed by the Chairperson of the Nominating Committee.

The ballot sent to the Centres for the election includes the 10 Centres proposed by the Nominating Committee and the other Centres having submitted their candidature.

The election of the Centres is carried out by postal ballot. The votes are counted under the responsibility of a representative from IUSSP.

The seven Centres receiving the highest number of votes are declared elected. In the case of a tie-vote, the last Centre(s) to be elected is(are) drawn at random.

The Council members

A centre elected to the Council designates one representative and one alternate among its staffs to serve on the Council for four years.

Meetings of the Council

The Council should meet annually and will be convened by its Chairperson. A majority of members present is required for decisions to be carried ; in the case of tie votes, the Chairperson's vote will be final.

The Chairperson of the Council

The Chairperson of the Council shall be elected by the General Assembly.

The Chairperson of the Council must be a recognized scientist in the field of population studies.

Candidates must be supported by ten Centres located in at least five different countries.

After examination of the candidatures, the Nominating Committee defined herein draws up a list of at least two candidates to be elected by the member Centres. For the drawing-up of this list the Nominating Committee may consult the Chairperson of the Council and the Executive Director.

The list is presented to all of the member Centres by way of a circular letter signed by the Chairperson of the Nominating Committee.

The election of the Chairperson is carried out by postal ballot. The votes are counted under the responsibility of a representative from IUSSP.

The ballot sent to the Centres for the election includes the candidates proposed by the Nominating Committee and the other persons having submitted their candidature.

The candidate receiving the highest number of votes is declared elected.

The Chairperson may invite to a meeting of the Council, as non-voting participants, experts as agenda concerns warrant.

The Chairperson of the Council shall represent the CICRED in law and for the purpose of civil transactions. At the Chairperson's request, the Council may, however, delegate any other member to represent the CICRED in its civil transactions. CICRED's representative shall exercise his/her legal rights in conformity with the laws of the host country.

The Chairperson of the Council reports to the General Assembly on the Committee's activities during the four previous years.

The Chairperson of the Council may delegate to the Executive Director all other functions.

Upon recommendation of the Chairperson, the Council shall appoint one of its members to serve as Vice-Chairperson.

ARTICLE 7 : The Bureau

The Bureau's role

The Bureau is the executive body of CICRED in charge of day to day operations.

Composition of the Bureau

The Bureau consists of :

- . the Executive Director who carries out the functions delegated by the Committee's Chairperson ;
- . the Council member functioning as Treasurer ;
- . the Council member functioning as Secretary.

Both the Treasurer and the Secretary are appointed by the Council.

They may delegate their functions to personalities proposed by the Executive Director.

The Bureau's meetings

The Bureau will meet each time deemed necessary and will be convened by the Executive Director.

ARTICLE 8 : The Executive Director

Choice of the Executive Director

The Executive Director is appointed by the Director of the host centre.

Role of the Executive Director

The Executive Director is responsible for the scientific, administrative and financial management and for all operations of CICRED. He/She has the authority to appoint and dismiss the staff. He/She attends Council meetings for which he/she prepares, upon the Chairperson's request, the dossiers and he/she is in charge of the secretariat.

ARTICLE 9 : Remuneration

Members of the Council shall not receive any remuneration except repayment of expenses, the details of which have been disclosed.

The Committee is entitled to employ paid personnel at any level in pursuance of the objectives of Article 2.

ARTICLE 10 : General Assembly

The General Assembly of CICRED members meets once every four years and on each occasion that the Chairperson of CICRED convenes it, or at the request of one-quarter of CICRED members.

The General Assembly is chaired by the Chairperson of the Council.

The provisional agenda of the General Assembly is prepared by the Council.

The General Assembly receives for its approval the reports of the Executive Director, the Treasurer's report, the auditors' report and the general report of the Chairperson of the Council for the four previous years.

The General Assembly considers and approves the proposal activities and the means of financing thereof, as set forth by the Executive Director, for the four following years.

The General Assembly names, for a period of four years, two auditors who will audit the accounts presented by the Treasurer before the General Assembly.

The General Assembly elects the members of the Council.

Unless specifically stated otherwise, a majority of votes cast by proxy or by mail is required for decisions to be carried.

ARTICLE 11 : The Jean Bourgeois-Pichat Award*The beneficiaries*

The Council is authorized to give the "Jean Bourgeois-Pichat Award" to a centre in recognition of the quality of its research.

III - FINANCIAL RESOURCES**ARTICLE 12** : Ressources

The Committee's financial resources consists of :

- 1) membership subscription ;
- 2) grants by the host country in which the centre is located (including personnel salary and costs of equipment and space) ;
- 3) grants from international organizations ;
- 4) grants made by other countries ;
- 5) grants made by other centres ;
- 6) any revenue that is not incompatible with CICRED's aims or the current legal and statutory dispositions.

IV - AMENDMENTS TO THE STATUTES, TRANSFER AND DISSOLUTION**ARTICLE 13** : Amendments to the Statutes

CICRED's Statutes may be modified by the General Assembly or through written consultation with the members.

Any consultation on a proposed amendment to the Statutes must be undertaken at the suggestion of either the Council or one-tenth of the current members.

Proposed amendments to the Statutes must be included on the agenda of the General Assembly by the Council, unless the consultation is conducted through mail.

ARTICLE 14 : Transfer of CICRED

CICRED's premises within the host country may be changed with the approval of the Council.

CICRED's host sponsorship may be transferred by a vote of its members either in the General Assembly or through a mail ballot.

ARTICLE 15 : Duration and dissolution

No time limit is set on the lifespan of CICRED.

CICRED members can decide to dissolve CICRED.

The proposed dissolution shall be decided by a vote of members either by General Assembly or through a mail ballot.

In the case of dissolution, one or several liquidators will be designated by the Council and remaining funds, if any, will be disposed of in conformity with the law of the host country.

ARTICLE 16 : Amendments to the Statutes, transfer and dissolution

The decisions regarding articles 13, 14 and 15 require a two-thirds majority of the votes cast by CICRED members.

The decisions must be reported without delay to the administrative bodies of CICRED's host country.